As an active buyND user, you are receiving this email to keep you up-to-date on the buyND+ tool.

**buyND+ System Updates**

As part of the on-going buyND+ system enhancements, the buyND+ software supplier, Jaggaer, makes quarterly improvements to the e-procurement software. On November 7th, you will notice some improvements to the buyND+ system. We are sharing the improvements with you early so you are prepared for the upcoming changes.

**Display Supplier Name on PO/Invoice Documents**

**Business Value** – You will be able to quickly discern the supplier for a given document, no matter what tab they are on, if the right sidebar is expanded or collapsed.

- Supplier name is now displayed at the header of all POs and invoices.
- The Supplier name is displayed for all document tabs, and regardless of whether the right action bar is expanded.

**Additional enhancements to the new experience view**

Updates have been made to reflect the new experience view within documents this includes reqs, POs, change requests and invoices.

- The Action Items Menu icon and location has changed with this next release on November 7th. The icon that is currently a triangle will be changed to an ellipse icon.
- The image on the left is the current view. Your Action Items Menu is under the arrow/triangle drop down next to the requisition or PO number.
- The image on the right is the new view. The Action Items Menu, which is an ellipse icon can be found in the upper right corner of the requisition or PO.

**Indicate Inactive Users on System Documents**

**Business Value** – you will now be able to easily determine whether a document owner has been made “inactive” in the system.

**Approvers Email Notifications**

**Business Value** – Approvers will no longer need to search for the original notification email to approve documents, as the approval link will be included in all reminder notifications.

**Contracts+ Enhancements**

- Highly visible messages will display related to Check In/Check Out status:
  - A green message display showing the contract is available for check out
  - Checked out information is in Orange
- Available actions such as Override Check Out are blue buttons
- Actions to be taken before contract can be closed are displayed in green and light blue at the top
- Once a contract has been approved, the green message will display and the user must change to the Prepare stage to save the contract.
- Two separate buttons will be available: Approve and Add/Cancel Pending
- Users actions will be represented on the left section:
The pencil icon allows the user to edit the contact and address information of the party and make primary party changes.

The trash can icon allows the party to be removed from the contract.