

## VWR Purchases during the COVID-19 situation

### FAQ's:

1. How can I access the VWR stockroom for critical items that are carried in the stockroom?

*Robert Truckowski (Site Coordinator) will be available for anyone in need of a potential stockroom purchase. It is asked that anyone planning on a visit to call the stockroom beforehand 631-9968. The calling ahead to inquire of the stock availability for items to purchase would eliminate an unsuccessful visit to the stockroom. Adding to this, because of the current situation warranting Robert's temporary remote role, it is also suggested to call ahead the call ahead and schedule a time for a stockroom visit.*

2. How VWR deliveries will be managed, for the orders that have already been placed and for new items?

*Robert will continue to be in communication with the VWR Regional Distribution Center (Batavia) for inbound shipments to the Stockroom, and will meet a driver when necessary for delivery.*

3. How other deliveries will be managed/delivered; for orders already placed and new ones?

*VWR assures that all daily orders coming out of the stockroom will be business as usual and will still meet customer expectations for on time delivery.*

4. What happens if they go to campus Central Receiving - who can pick them up, etc?

*If VWR orders are delivered to Central Receiving then they will schedule them in their que to be delivered to the proper buildings. It would be the same day or the next day depending on when the shipments arrive at central receiving.*

5. What hours will Central Receiving be open?

*The current hours for Central Receiving are Counter Hours: 7:30 a.m.–3:30 p.m.  
Dock Hours: 7:30 a.m.–3:00 p.m.*